



## Manage Administration – Assign Roles

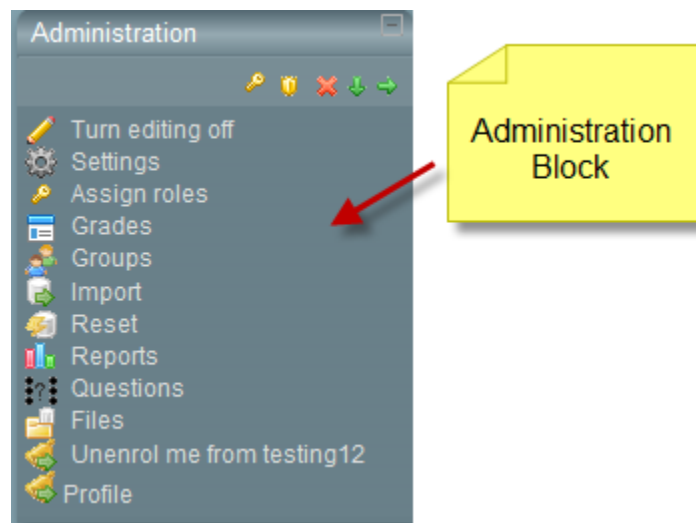


## Manage Administration – Assign Roles

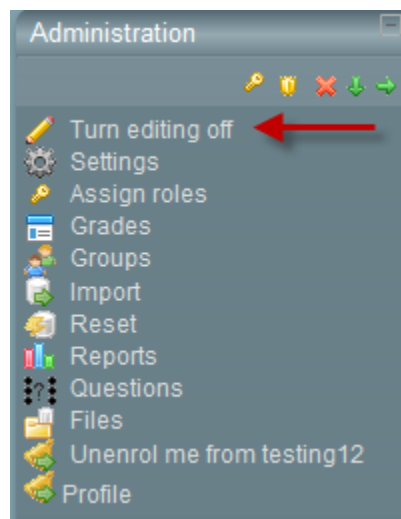


AMVONET Manage integrates with the Moodle course management system providing the full functionality of Moodle. In the Manage documents you will see references and links to Moodle docs for additional information and help provided by the Moodle community. Please be sure to note the version referenced in the help – AMVONET Manage uses Moodle version 1.9.7.

One of the blocks available when in AMVONET Manage is the Administration which contains a series of functions.

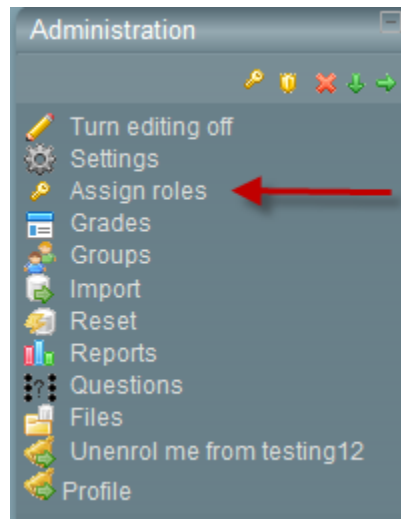



**Turn editing off/on** – by clicking on this function either through this block or at the top right side of the screen enables the edit feature on the entire display for Manage. When editing is turned on – additional edit icons will appear.

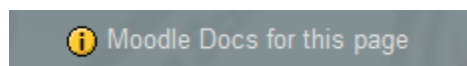




**Assign Roles** – Upon choosing the Assign Roles option - a new page will display 'Assign roles in Course' requiring specific input.



**'Help with'** question marks provide additional information on a particular field . Also at the bottom of each screen a Moodle information link is provided. Clicking on either of these, will present a new screen with additional explanations.



This screen describes the roles established and the number of users currently assigned. Click on the role link – and the next assign screen allows for maintaining the individuals in the roles.

Locally assigned roles

This describes the roles. Click on the role to drill to the next screen to maintain

### Assign roles in Course: Training101 ?

Roles	Description	Users	
<a href="#">Non-editing teacher</a>	Non-editing teachers can teach in courses and grade students, but may not alter activities.	0	
<a href="#">Student</a>	Students generally have fewer privileges within a course.	4	a 11 Ms. Meza student1 student1 student2 student2
<a href="#">Guest</a>	Guests have minimal privileges and usually can not enter text anywhere.	0	

The list of existing users displays on the left and potential users on the right. Click on the appropriate name on either side and then click 'Add' or 'Remove' in the middle. At the bottom of the potential users – a search block is presented. Enter the short search and click the search button. The potential users with the search criteria will be displayed above. Click 'Assign roles in Course' at the bottom of screen. This will update and return to prior screen.

Locally assigned roles

Potential users are on the right side and current assigned users on the left. To maintain click on the name and either add or remove

### Assign roles in Course: Training101 ?

Role to assign: **Student**

Enrolment duration: **Unlimited** Starting from: **Today (2 March 2010)**

**4 existing users**

- a 11, a11@ao.com
- Ms. Meza, mmeza@go2boss.com
- student1 student1, student1@amvonet.com
- student2 student2, student2@amvonet.com

**Add** **Remove**

**3041 potential users**

- Guest01, guest01@thisisafakeemail.com
- 1 1, 1@amovndsfdsfset.com
- AVE user 1, aaa@yahoo.com
- b 1, b1@ao.com
- moderator 1, diosdffffgih@aofdfdf.com
- p 1, kjfsako@fadslfd.com
- Student 1, Test1@amvonet.com
- teacher 1, bschwarz@amvonet.com
- user 1, asdfgghew@dkljhds.com
- a 10, a10@ao.com
- b 10, b10@ao.com
- user 10, hjkfdgdetgrf@alsdihfao.com
- b 11, b11@ao.com
- user 11, adlkgsohn@ldksaj.com
- a 12, a12@ao.com
- b 12, b12@ao.com
- user 12, alksjfoiwenm@slido.com
- a 13, a13@ao.com
- b 13, b13@ao.com
- user 13, vadflaskdfjs@apofdisja.com

**Search**

A search can be performed to find a user easier. Key in the search and click the button.

**Assign roles in Course: Training101**

